



PURCHASING UPDATE

April 2016

STATE OF UTAH

SPECIAL POINTS OF INTEREST:

- REGISTRATION FOR THE SUMMER PEP SEMINAR IS NOW OPEN
- LOOKING FOR SOURCING TEAM FOR GRAVEL AND ROAD BASE PRODUCTS SOLICITATION

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SCIQUEST IS LIVE

By Windy Aphayrath

As of March 23rd, the State's new e-Procurement system, SciQuest, is up and running. Between now and March of 2017, both SciQuest and BidSync will be running concurrently until the BidSync contract expires on March 9, 2017. In an effort to smoothen the transition for both agencies and vendors, the migration from BidSync to SciQuest will be done in a phased process. The initial phase kicked off on March 23rd with the Division of Purchasing, Granite School District, and the Utah

Department of Transportation being the lead agencies.

A mass Notification of Transition was released to vendors through BidSync. Until the end of the BidSync contract, the Division of Purchasing will be releasing a Notification of Solicitation in BidSync, for all solicitations it posts in SciQuest.

For additional information regarding this transition, refer to purchasing.utah.gov or contact sciquestadmin@utah.gov

SciQuest Insight: Solicitations are called "Sourcing Events"!

Current Sourcing Events in SciQuest (as of 04/13/2016)

Automotive Batteries
 State of Utah Cooperative Contract, Automotive Batteries
 Open: 4/5/2016 1:30 PM MST Type: IFB
 Close: 4/29/2016 12:00 PM MST Number: WS16019
 Contact (Purchasing Agent): Jeff Hammer jhammer@utah.gov

Polypropylene Sandbags
 State of Utah, Division of Purchasing Sandbags, Polypropylene
 Open: 4/1/2016 8:00 AM MST Type: IFB
 Close: 4/19/2016 2:00 PM MST Number: AS16038
 Contact (Purchasing Agent): Ann Schliep aschliep@utah.gov

Available for Vendor Preview
 Flags, Flag Poles, and Accessories
 State of Utah – Division of Purchasing, Flags
 Open: 4/18/2016 8:00 AM MST Type: IFB
 Close: 5/2/2016 3:00 PM MST Number: RH16011
 Contact (Purchasing Agent): Chad Hinds chinds@utah.gov

TRAINING: PROCUREMENT EDUCATION PARTNERSHIP SEMINAR

The 2016 Summer *Procurement Education Partnership Seminar* (PEP Seminar) will be held Tuesday, **June 28 from 9 AM—4 PM**. This seminar is jointly hosted by the State of Utah Division of Purchasing and the National Association of State Purchasing Officials (NASPO). Registration is now open and will end on **June 21**. The registration for a popular breakout session may end sooner if the room capacity is met.

The PEP seminar includes lunch for those who register and attend the full-day session. There is no cost to attendees for the seminar or the lunch, however, the lunches do cost the Division of Purchasing, so we request that you not sign up unless you are sure you will attend barring accident or illness.

A list of the classes being offered are located on the following page. We are pleased to be offer two afternoon breakout sessions to allow attendees the ability to choose the classes which meet their needs.

Click here to register for [on location attendance](#) for the seminar.

Click here to register for [webinar attendance](#). Webinar links for the seminar will be sent out by June 23. The full sessions and the largest breakout session will be held in the Auditorium. Only sessions in the Auditorium will be broadcast via webinar. Until registration is complete, it is not known which breakout sessions will be held in the Auditorium.

After registering, Google forms will display one of the notices below. If you do not see one of the notices below after you registered, then the registration process was not complete.

Google will not send you an email nor does it set the date on your calendar. Please enter the information on your calendar right away.

A week prior to the seminar, you will receive an event reminder. If you do not receive an email by June 24, a step was missed during your registration and your registration was not received.

Certificates of completion will no longer be emailed to participants, instead, they will be handed out during the last fifteen minutes of the conference.

Procurement Education Partnership Seminar

YOU ARE NOW REGISTERED TO ATTEND ON LOCATION:

Procurement Education Seminar
Tuesday, June 28th, 2016
9 AM - 4 PM
State Office Building, Capitol Hill
1st Floor Auditorium

PLEASE MARK THIS ON YOUR CALENDAR TODAY.

NOTE --> GOOGLE WILL NOT SEND YOU AN EMAIL.

This form was created using Google Forms.
Create your own

Notice for completed registration for on location attendance

Notice for completed registration for attendance by webinar

Public Education Partnership Seminar

YOU ARE NOW REGISTERED TO ATTEND the WEBINAR

Version of:
Procurement Education Partnership Seminar
WEBINAR, WEBINAR, WEBINAR
Tuesday, June 28th, 2016
9 AM - 4 PM

PLEASE MARK THIS ON YOUR CALENDAR TODAY.
GOOGLE WILL NOT SEND YOU AN EMAIL.

IF you did not want to attend the webinar, please contact
Tara Eutsler teutsler@utah.gov

Sign-in information for webinar will be sent out about a week prior to the webinar.
Certificates for the webinar attendees will only be sent to those who complete a questionnaire sent out after the seminar.



DIVISION OF PURCHASING & GENERAL SERVICES



PROCUREMENT EDUCATION PARTNERSHIP SEMINAR

HOSTED BY THE STATE OF UTAH, DIVISION OF PURCHASING
AND NASPO VALUE POINT

Morning Session Topics	Teacher
Sole Source – Code Updates	Spencer
Contract Basics and Types of Contracts	Alan
Breakout Session #1 Topics	
Sciquest – Presentation I	Windy
RFP – Effective Techniques in Developing Evaluation Criteria and Point Allocation	Jen
Small Purchase Training	Tara
Breakout Session #2 Topics	
IFB – Effective Techniques in Developing Bids	Chad
GRAMA – Impact of Confidential Information	Brad/CJ
Sciquest – Presentation II	Windy
Final Session Topic	
Request for Statement of Qualification (RFSQ) and Approved Vendor List	Chris H

DATE: Tuesday, June 28, 2016

TIME: 9 AM – 4 PM

LOCATION: State Office Building; 1st floor Auditorium
450 North State Street, Salt Lake City, Utah

Registration closes June 21, 2016 or when capacity is reached

On Location Attendance Registration ►►► [On Location Registration Link](#)

Webinar Registration ►►► [Webinar Registration Link](#)

NOTE: This training qualifies as “instructor-led” procurement training for the CPPB & CPPO certification requirements

PROCUREMENT CODE: PROCURING FROM THE FEDERAL GOVERNMENT & OTHER UTAH PROCUREMENT UNITS

Recent changes to the Procurement Code and questions regarding intra-government contracts have necessitated a clarification on how public entities may contract with the federal government and other public entities within the State of Utah.

The Procurement Code states that a procurement unit *may* “contract with the federal government without going through a standard procurement process” (Utah Code Annotated ([UCA 63G-6a-2105 \(4\)\(a\)](#)) when one of two conditions are met. First, the item is provided directly by the federal government. Second, when the item is procured from a vendor under contract with the federal government; however, the procurement unit must, prior to making the procurement, seek a written determination from the Director of the Division of Purchasing that the contract between the vendor and the federal government complies with the provisions of the Procurement Code. It should be noted that most federal GSA contracts do not meet the requirements of the Procurement Code.

A Utah procurement unit, as defined in UCA 63G-6a-103 (60), may purchase goods and services from another Utah procurement unit ([UCA 63G-6a-2103](#)). For example, an executive branch procurement unit may contract with a Utah higher education procurement unit (e.g., University of Utah,

Utah State University, Salt Lake Community College, etc.), local governments, local districts, special service district, etc., without the involvement of State Purchasing. However, an executive branch procurement unit may not procure from a private higher education procurement unit, such as Brigham Young University, Westminster College, with universities from another state, or other entities not listed in the Code, without going through a standard procurement process. When contracting with another procurement unit, the procurement units are encouraged to use the standard terms and conditions for Contracts Between Government Agencies found on the State Purchasing Forms webpage.

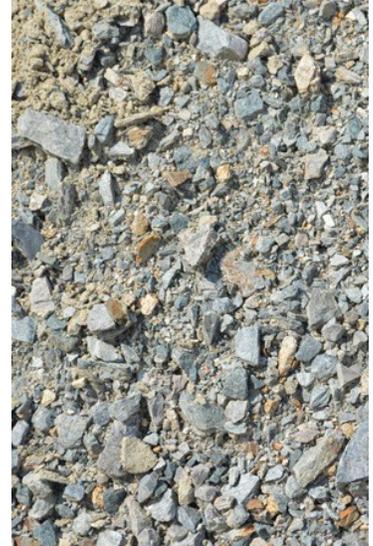
While the Code provides for procurement units to purchase goods and services from each other, it does not allow one procurement unit to purchase from the contract of another procurement unit ([UCA 63G-6a-2103\(1\)\(b\)\(i\)](#)).

The ability able to procure directly from the Federal Government or from another Utah procurement unit provides procurement units additional flexibility to procure items in the most expeditious and efficient manner while remaining in compliance with state law. Knowing when and how to use these exceptions can help procurement units be effective stewards of public funds.

SOURCING TEAM/TECHNICAL EXPERTS NEEDED GRAVEL AND ROAD BASE PRODUCTS

The State is considering creating State of Utah "Best Value" Cooperative Contacts for Gravel and Road Base products. Please contact Chad Hinds if you would be interested in participating as a Sourcing Team Member or as a Technical Expert for this solicitation.

Chad Hinds
801-538-1287
chinds@utha.gov



WELCOME TO NEW EMPLOYEES

State Purchasing welcomes two new contract analysts: Nick Hughes and Zac Christensen.

Nick Hughes received his Jurist Doctorate from S.J. Quinney College of Law at the University of Utah. During his time there, he competed with the Negotiation Competition Team. Since graduation, Nick has worked for the Office of Sponsored Projects at the University of Utah where he negotiated Clinical Trial Agreements (CTA's)

Zac Christensen received his Jurist Doctorate from University of Denver, Sturm College of Law. He worked for Lockheed Martin Space

Systems Company, in Littleton, Colorado, and most recently worked four years with Christensen Young & Associates.

We are excited to have them on our team.

We say farewell to Wesley Sellers who leaves us to rejoin the private sector. While his tenure has been short, he has helped solicit some big contracts. We also say farewell to Micah Richardson and Makayla Hardy who left us in March. Both moved on to job opportunities with other public entities.

We wish all three of them well.

COOPERATIVE CONTRACT: DISPATCH FURNITURE

State Purchasing announces the new "Dispatch Furniture" portfolio of "Best Value" State Cooperative Contracts. The portfolio provides five vendors from which entities can select the dispatch furniture that will meet their needs.

Before choosing a vendor, an entity should review the summary document and, as needed, the full contract to determine what the vendor/authorized reseller is contracted to sell.

As the contracts are different, agencies should carefully review the following before making a procurement decision: Warranty, Delivery Schedule, Installation Cost, Design Services Cost, Training Options, and Product Specifications.

A contact is listed on the contract summary document. Quotes should be requested and orders placed through the listed vendor contact.

If you have any questions about these contracts, please contact Terri O'Toole at the totoole@utah.gov at (801) 538-3147.

To search the contracts, click or **CTRL-click**



Dispatch Furniture

Contract dates: 3/10/2016 -3/9/2021

#	Vendor	Website
MA2352	Evans Consoles, Inc	www.evansonline.com/
MA2353	Wright Line, LLC	www.wrightline.com/
MA2354	Watson Furniture Group, Inc	www.watsondispatch.com/
MA2355	Xybix Systems, Inc.	www.xybix.com/
MA2356	Russ Bassett Corporation	www.russbassettconsoles.com/

STATE OF UTAH

Division of Purchasing
3150 State Office Building
Capitol Hill Complex
PO Box 141061
Salt Lake City, UT 84114

Phone: 801-538-3026

**We're on
the Web !**

[purchasing .utah.gov](http://purchasing.utah.gov)

2016 DATES TO REMEMBER

- | | |
|---------|--|
| 10 June | Contracts and amendments must be received by State Purchasing in order for processing prior to year end. |
| 28 June | Procurement Education Partnership (PEP) Seminar |
| 30 June | Purchases or services must be received by Jun 30 if agency want to pay with FY16 money |
| 20 Sep | Procurement Education Partnership (PEP) Seminar |
| 06 Dec | Procurement Education Partnership (PEP) Seminar |

HOW TO RECEIVE THE PURCHASING UPDATE NEWSLETTER

Did you receive this newsletter from a co-worker? Do you want to receive the Purchasing Update directly? Please follow the appropriate steps below.

(A) Individuals who have a State Google email account:

Step 1: Enter into GROUPS in the State Google email account

Step 2: In the new window's search field, type PURCHASING NEWSLETTER

Step 3: Google will list the "Purchasing Newsletter" as a group. Select the group.

Step 4: Click JOIN GROUP.

Step 5: In the new window, click JOIN GROUP. The administrator will be informed of your request and approve it.

(B) Individuals that do not have a State Google email account:

Please send an email to Tara Eutsler, teutsler@utah.gov or to John Palmer, johnpalmer@utah.gov.

NEW STATE OF UTAH “BEST VALUE” COOPERATIVE CONTRACTS

TITLE	CONTRACT	VENDOR	DATES	ADDITIONAL INFORMATION
Dispatch Furniture	MA2352	Evans Consoles, Inc	3/10/2016 - 3/9/2021	Multiple award See article in this newsletter
Dispatch Furniture	MA2353	Wright Line, LLC	3/10/2016— 3/9/2021	Multiple award See article in this newsletter
Dispatch Furniture	MA2354	Watson Furniture Group, Inc	3/10/2016— 3/9/2021	Multiple award See article in this newsletter
Dispatch Furniture	MA2355	Xybix Systems, Inc.	3/10/2016— 3/9/2021	Multiple award See article in this newsletter
Dispatch Furniture	MA2356	Russ Bassett Corporation	3/10/2016 - 3/9/2021	Multiple award See article in this newsletter
Dispatch Consoles	AR2256	Zetron, Inc.	2/29/2016 - 06/30/2016	State-level executive branch entities must seek prior approval. See summary document for details.
Radios: Microwave	AR2275	Aviat Networks	4/5/2016 – 06/30/2016	All state-level executive branch agencies not listed in §63F-1-102(6) (b) must contact DTS to use this contract.
Microwave Antennas	AR2277	Ceragon Networks, Inc.	1/15/2016- 06/30/2016	State-level executive branch entities must seek prior approval. See summary document for details.
Mayonnaise, Salad Dressings & Margarine	PD051	Sysco Intermountain Food Services Inc	04/01/2016 - 03/31/2021	
Crackers & Cookies	PD2359	Nicholas & Company	04/02/2016 - 04/01/2021	
Assistive Technology Products for the Blind	AV2363	Axis	4/18/2016 - 4/17/2021	Multiple award; Competitive quote between contracted vendors required
Assistive Technology Products for the Blind	AV2366	Digital Apex LLC	4/18/2016 - 4/17/2021	Multiple award; Competitive quote between contracted vendors required
Assistive Technology Products for the Blind	AV2368	Low Vision Rehabilitation Services, LLC	4/18/2016 - 4/17/2021	Multiple award; Competitive quote between contracted vendors required
Assistive Technology Products for the Blind	AV2370	Rocky Mountain Low Vision	4/18/2016 - 4/17/2021	Multiple award; Competitive quote between contracted vendors required

*The brief information in this newsletter is intended to highlight new contracts and contract changes. Always read the entire contract information sheet prior to making a purchasing decision.

EXTENDED STATE OF UTAH “BEST VALUE COOPERATIVE CONTRACTS

TITLE	CONTRACT	VENDOR	DATES	ADDITIONAL INFORMATION
WIRELESS COMMUNICATION SERVICES & EQUIPMENT (CELL PHONES)	MA176	T-Mobile	06/15/2012—6/30/2019	
ELECTRONIC MONITORING OF OFFENDER SERVICES (WSCA/NASPO)	MA2173	Satellite Tracking of People LLC	01/28/2015 - 12/31/2019	
ELECTRONIC MONITORING OF OFFENDER SERVICES (WSCA/NASPO)	MA2174	Sentinel Offender Services, LLC	01/28/2015 - 12/31/2019	
ELECTRONIC MONITORING OF OFFENDER SERVICES (WSCA/NASPO)	MA2176	BI incorporated	01/28/2015 - 12/31/2019	
Online Auction Services (WSCA/NASPO)	PA2161	GovDeals, Inc	8/20/2014—8/19/2018	

The URL for the State of Utah Best Value Cooperative Contract Search Engine is

<http://purchasing.utah.gov/statecontractdirectory.html>

*The brief information in this newsletter is intended to highlight new contracts and contract changes. Always read the entire contract information sheet prior to making a purchasing decision.

EXPIRED OR CANCELED STATE OF UTAH "BEST VALUE COOPERATIVE CONTRACTS

TITLE	CONTRACT	VENDOR	END DATES	ADDITIONAL INFORMATION
Legal Process Services	MA535	Monte Jensen	03/25/2016	
Legal Process Services	MA531	Patriot Process Services	03/25/2016	
Games, Toys, and Curriculum	PA835	NASCO MODESTO	03/30/2016	
EDUCATIONAL TOYS & GAMES AND CURRICULUM MATERIALS, EDUCATIONAL SUPPLIES, GAMES, TOYS, EDUCATION, CURRICULUM	PA582	SCHOOL SPECIALTY/ BECKLEY CARDY COMPAN	3/30/2016	
Crackers & Cookies	PD1968	Sysco Intermountain	04/01/2016	See PD2359
Auto Body Repairs	PD228	Troys Auto Body & Collision	04/09/2016	
Assistive Technology Products for the Blind	MA647	Digital Apex	4/15/2016	
Assistive Technology Products for the Blind	MA648	Humanware	4/15/2016	
Assistive Technology Products for the Blind	MA650	Low Vision Rehab Services	4/15/2016	
Assistive Technology Products for the Blind	MA651	School Health Corp	4/15/2016	
Assistive Technology Products for the Blind	MA1538	Axis	4/15/2016	
Online Auction Services	PA2157	Auction Systems Auctioneers & Appraisers, Inc	8/20/2014— 8/20/2016	

Expirations and cancellations can be missed by the newsletter. Cooperative Contract Summary Sheets should not be saved to a hard drive, rather individuals should always check with the State Contract Search Engine to insure that the individual contracts are still active.